

Community Developer

Position Type: Full time Permanent (35 hours per week)

SCOPE OF POSITION

The Community Developer is part of a multi-disciplinary team which works collaboratively with neighbourhood and community residents served by NROCRC. This position is responsible for empowering people and encouraging and supporting community members to identify needs and develop strategies which address these needs. The position includes the coordination of multiple community based sport, social and recreation programs which reflect the needs of each individual community.

The successful candidate must commit to work within the NROCRC's model of Community Development.

Job Description:

- Identify and facilitating the development of programs, with neighbourhood residents and/or services to address community needs
- **Engage** community participation in identifying issues and solutions while promoting community ownership of decisions
- Take an **active** role in community initiatives to increase the community's capacity to support their needs
- Work with communities to identify areas of potential **conflict** and assist in implementing conflict resolution methods
- **Collaborate** with The South Nepean Satellite Community Health Centre (SNCHC) in coordinating work plans, programs and activities that address the key determinants of health
- **Coordinate** sport, social and recreation activities in designated neighbourhoods for children, youth and older persons (seniors)
- **Deliver** workshops and training to community groups and individuals as required
- Prepare and maintaining all necessary documentation and statistics related to all activities specific to services/programs and activities
- **Represent** NROCRC on various committees as required
- **Flexible** to work days and evenings as required
- **Perform** administration tasks, maintain case files using CIMS database

Qualifications:

- University/College Bachelor degree/diploma in Community Development, Social Work, Community Outreach, Recreation and or equivalent education and experience
- A minimum of 2 years' experience leading community development and neighbourhood initiatives
- Minimum 2 years' experience coordinating and facilitating sport, social and recreation activities
- Demonstrated ability to supervise staff in outreach programs
- Demonstrated ability to recruit and supervise volunteers in the community
- Excellent communication and interpersonal skills and demonstrated ability to work with diverse groups
- Experience with and sensitivity to the barriers faced by minority groups, people of different age and income and an awareness of the issues that affect these groups
- Minimum Emergency first Aid and CPR or willingness to obtain
- A Vulnerable Sector Police Records Check, a valid driver's license, and access to a motor vehicle are required

Salary: Starting salary range \$46,194 to \$49,140 annual

Please submit your cover letter and resume by 4:30 p.m., May 31, 2017

Reply to: Sandy Wooley, Executive Director

By email: swooley@nrocrc.org

We would like to thank all candidates for applying, however, only those selected for an interview will be contacted directly. Due to the high volumes of interested applicants, we will not be able to receive phone calls asking for more information on available positions.

NROCRC is an equal opportunity employer committed to building a diverse work team representative of the community we serve.

NROCRC welcomes applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.