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**After School Program Worker**

**Position Type:** Part Time: 3:00-5:00 pm

 Monday-Thursday

 8 hours weekly

**Employment period**: September 2017- June 21, 2018

**Salary:** $12.00 hour

**Job Location:** Manordale Public School (16 Carola Drive, Nepean, Ontario)

##### Job Specific Responsibilities:

* Maintain a clean, safe and stimulating environment for participants
* Provide program support in the delivery of social and recreational activities
* Provide Homework support
* Ensure the children are supervised at all times

**Common Responsibilities:**

* Work in a manner that preserves confidentiality
* Work in a way that promotes collaborative and interdisciplinary teamwork
* Respect and value the diversity of communities and individuals

# Qualifications:

* Minimum Emergency First Aid/CPR
* Demonstrated ability to work with children grades 2 - 6
* Demonstrated ability to work effectively in a multi-disciplinary team environment
* Ability to work independently
* Fluency in Arabic and English is necessary, other languages are an asset

**Please submit your cover letter and resume by 4:30 p.m., September 29th 2017**

**Reply to: Tina Maisonneuve, Operations Manager**

**By email: tmaisonneuve@nrocrc.org**

We would like to thank all candidates for applying, however, only those selected for an interview will be contacted directly. Due to the high volumes of interested applicants, we will not be able to receive phone calls asking for more information on available positions.

NROCRC is an equal opportunity employer committed to building a diverse work team representative of the community we serve.

NROCRC welcomes applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.