



INTERNAL / EXTERNAL JOB POSTING

- Position Title:** Director, Primary Health Care
Classification: Program/Service Director
Job Type: Regular, Full Time Employee (35 hrs/week)
Pay Band: \$84,954 - \$99,950 annually
Benefits: Excellent benefits package including Healthcare of Ontario Pension Plan (HOOPP)
Department: Primary Health Care
Reporting to: Executive Director
Application Deadline: **Friday, October 27, 2017 at 3:30 pm**

The Director of Primary Health Care is responsible and accountable for the provision of quality primary health care delivered through the clinic, outreach services, allied, and regional programs (including the Ottawa Newcomer Clinic and lung health). They ensure ongoing program development, service delivery and evaluation within the framework of the SWCHC philosophy and strategic directions. The Director is responsible for all aspects of staff management and team administration for teams under his/her responsibility. The Director of PHC liaises with external groups/agencies in order to ensure effective service delivery.

Please note that SWCHC is currently undergoing an organizational structure review, which could result in a different alignment of programs under the umbrella of primary health care services.

Requirements:

Essential

- Master level degree in Health Administration, Health Care, Social Work, related discipline or equivalent combination of education and experience
- Minimum five (5) years management experience managing an inter-professional health care team including supervision of staff, direct clinical experience an asset
- Understanding of the Community Health Care model of care
- Understanding of the standards of regulated health care professionals
- Experience in supervising multiple disciplines and multiple programs
- Sound knowledge of general management principles, including financial and human resource management
- Program development, evaluation and quality improvement experience
- Strong critical analysis, problem solving, planning, decision-making, leadership, organizational and change management skills
- Excellent interpersonal, oral and written communication skills
- Strong promoter and enhancer of teamwork
- Proficient with word processing, spreadsheets and email software

Desirable

- Familiarity with management information systems
- Ability to communicate in French is a definite asset

Language Designation

- English, written and spoken

Please submit your resume and covering letter as one document to: <https://swchc.bamboohr.com/jobs>

If at any stage in the selection process you require special accommodation, please let us know the nature of the required accommodation.

Somerset West Community Health Centre is an equal opportunity employer who values the diversity of individuals in our programs and services.

Due to the high volume of applicants, we can neither confirm receipt of nor respond to inquiries regarding your application. Only candidates selected for an interview will be contacted.