

## INTERNAL / EXTERNAL JOB POSTING



**Position Title:** Manager, Mental Health and Counselling  
**Classification:** Manager  
**Department:** Primary Health Care & Regional Programs  
**Reporting to:** Director, Primary Health Care & Regional Programs  
**Type:** Regular, Part Time (0.5 FTE = 17.5 hours a week)  
**Benefits:** Excellent benefits package including Healthcare of Ontario Pension Plan (HOOPP)  
**Salary Band:** \$37.95 - \$44.65  
**Deadline:** September 21, 2018

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The Manager, Mental Health and Counselling, is responsible and accountable for the implementation and coordination of various mental health programs, services and initiatives. Working through a health equity lens and integrating principles of the social determinants of health, the manager provides oversight to the counselling, case management and social support services which includes specific supports to the Chinese, Cambodian and Vietnamese communities. As an innovative and dynamic leader, the Manager builds capacity within Somerset West CHC and the community at large to enhance mental health and support services.

Somerset West works within an Anti-Racism and Anti- Oppressive Framework.

### Qualifications:

- Masters level degree in Social Work or related discipline.
- Experience as a counsellor and front line manager in a community non-profit or primary health care setting.
- Minimum two (2) years of direct management experience, including human resources, finance, strategic visioning, innovation and change management.
- Superior relationship building ability defined as excellent interpersonal, written and oral communication skills when interacting with clients, staff, community members, and community stakeholders.
- Strong problem solving, planning and decision-making skills.
- Understanding of the Community Health Centre model of care and proven ability to support individuals in a respectful and dignified manner at all times.
- Ability to bring teams together in a collaborative manner and support on-going cohesiveness in a complex and dynamic environment.
- Registration in relevant regulated health profession.

### Areas of Responsibility:

- Develops and monitors program finances and approves program operating expenditures within budget and prepares relevant reports.
- Responsible for all front line management responsibilities related to the Manager's staff, including but not limited to the recruitment process, work plans, performance and coaching, leading team meetings, communications, scheduling, ensuring the health and safety of staff, etc.
- Provides support for the development and implementation of new projects and programs.
- Builds, promotes, and maintains strong partnerships, and participates in programs in collaboration with other external organizations as appropriate.

### Linguistic Profile:

- English, spoken and written required
- Other languages a strong asset

Please submit your resume and cover letter as one document to: <https://swchc.bamboohr.com/jobs/view.php?id=137>

*If at any stage in the selection process you require special accommodation, please let us know the nature of the required accommodation. Somerset West Community Health Centre is an equal opportunity employer who values the diversity of individuals in our programs and services.*

*Due to the high volume of applicants, we can neither confirm receipt of nor respond to inquiries regarding your application. Only candidates selected for an interview will be contacted.*