# **FREE** Income Tax Clinics

### **2014 DATES**

### **Saturdays**

March: 1, 8, 15, 22, 29

**April:** 5, 12, 19, 26

#### TIME

10:00 am —12:30 pm

## INCOME TAX INFORMATION

Phone: 613-820-4922 ext. 3525

#### LOCATION

1365 Richmond Road, 1st floor (Across from Lincoln Fields Shopping Centre) Volunteers can assist you to complete your tax return.

- 2013 basic returns with income \$35,000 or less for couples or \$25,000 or less for individuals!
- Only one income tax return per person
  (exception for couples earning up to \$35,000)
- Only individuals—NO BUSINESSES including rental income
- ▶ 45 minutes per income tax return
- Must reside in the Pinecrest-Queensway Community Health Centre catchment area
- Clients are responsible for mailing their income tax returns to Revenue Canada





## 2014 PQCHC's INCOME TAX CLINIC

## **ALERT: NEW PROCESS** for Income Tax Clinic.

All Tax applicants must now attend our Pre-Registration drop in clinic in order to be successfully booked for an income tax appointment.

## **Pre-Registration Clinic Information:**

When: Beginning February 13<sup>th</sup> 2014 on

Wednesdays, Thursdays and Fridays

**Time:** 1:00 P.M. – 4:00 P.M.

Where: Pinecrest-Queensway Community Health Centre

1365 Richmond Road, 2nd floor reception

**Who:** Ask for Awso-Volunteer and Student Services Social Work

student

## Please be advised to BRING the following documents:

- T5, T4, T4E and all other slips
- Social Insurance Number
- Rent Record
- Statement of Universal Child Care benefit slip
- Public transit passes or receipts
- 2012 Notice of Assessment
- T2202 or T2202 Tuition Certificate

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